



## **Parks and Recreation Advisory Board - Meeting Minutes**

Wednesday, February 8, 2017 at 6:30pm

Conference Room 204 – City Hall

Members Present: Dana Staples, Howard Fogle, Belinda Gerry, Sabrina Best, Misty Edgecomb, Tizz Crowley (Absent; Janice Barrett).

Quick Note; to invite all those who applied to be on the board to participate but not in a voting capacity. Also a request to be in the Community room for more space and potential for recording options in the near future.

### **1. Approval of Minutes**

**Tizz change; 5-0-1 (Tizz abstained)**

**\*\*Motion:** to accept January Meeting Minutes with changes made by Tizz Crowley/seconded by Dana Staples, 4-0-2 (Misty/Janice abstained).

### **2. Sub Committee Report – Senior Sub Committee (Belinda)**

Belinda provided an update on fundraising attempts with the Senior Sub Committee. There was interest in providing a bottle drive at Roopers. Waiting on approval on a donation letter and then it will be sent out. Bid was posted, walk through on Feb 14<sup>th</sup>, and closes at the end of the month. There was a note that since there was a delayed in the bid project that it won't be reflected on Belinda's timeline for goals on the completion of the project.

*Motion: For all promotional and marketing needs, to maintain consistency the facilities will be called; "Hasty Memorial Community Center" and "Auburn Senior Community Center". Made by Tizz Crowley/second by Howard Fogle; pass 5-0-1 (Janice abstained).*

### **3. New/Old Business**

a. Goals and Objectives – Priority was the Vision/Future and Mission Statement. Developing a balanced and comprehensive program offerings.

*Action Item: Tizz will bring Sabrina the old mission statement that was always on the bottom of the agenda and meeting minutes.*

*Sabrina will put these together for the next meeting to start addressing them.*

#### **b. Homework Items**

Budget – There was a point about why recreation has to pay for overhead cost when other departments do not. There were some clarifications around programs with a focus on the Senior Programs. There was a mention about having Auburn residency to be placed on the next meeting agenda. The Beach was also mentioned and clarification around the testing of the water, this will also be placed on the next



meeting agenda. There was concern around Community Programs and why some line items were listed under recreation. There was a suggestion for adding an Arts and Culture line item to help with any new events that may pop up. The Special Revenue section reflects actual hard numbers rather than projected numbers. There was concern on this report showing revenue and no clarification on the revenues going back to the general fund.

*Action Item: Everyone take a look at the Community Programs and email Sabrina with concerns for the next meeting.*

Staff Schedule – Recreation will now have two recreation specialists that are being moved from salary to hourly employees. This will create the opportunity for Overtime pay during special event and programs.

*Motion: To have a city council member appointed to the board. Made by Dana Staples/second by Tizz Crowley; pass 5-0-1 (Janice abstained).*

*Action Item: Add to agenda Sports Tourism Work Group.*

**4. Public Comment – No Public Present**

**5. Next Meeting –** Wed. March 8<sup>th</sup> at 6:30pm  
Senior Sub Committee Thurs March 9 at 1pm at Hasty  
Parks Sub Committee Wed. March 29 at 6:30pm

**6. Adjourn – Motion by Howard Fogle/Second by Misty Edgecomb; pass 5-0-1 (Janice abstained).**